Application Procedure

**Student Applications Due to State Chairman: February 1**

The following documents must be submitted, single side pages only:

* 1. FGCN Scholarship Application Form
* 2. Financial Aid Form
* 3. Complete official academic transcripts
* 4. Letter from applicant, limit of one page only
* 5. List of extracurricular activities, honors, recognitions received within the last three years

. Three letters of recommendation

* All application documents must be mailed by the applicant in **one large envelope**. Do not place the documents in page protectors, in any sort of permanent binder, or staple the pages.
* Applications must be mailed to the Federated Garden Club of Nebraska Scholarship Chairman for the **Nebraska in which the applicant is a legal resident**. The Chairman’s name and address is at the end of the application. **Please note the deadlines: Student Applications Due to State Chairman: February 1**
* When a student reapplies for a scholarship (whether the applicant is or is not a previous winner), a complete new and updated application must be submitted.